

APPLICATION FOR REFUND



Customer Identification # _____ Date of Birth _____
Name _____ Phone Number _____
Address _____ City _____ State _____ Zip _____
Permit # _____



I am submitting this form due to: (check one box only)

- ☐ Illness or injury of the permit holder - **go to Section 1** ☐ Death of permit holder - **go to Section 3**
- ☐ Military deployment or mobilization - **go to Section 2** ☐ Refund minus \$25.00 fee - **go to Section 4**
- **Limited-entry or once-in-a-lifetime permits only** - does not apply to general season
 - **Permit must be surrendered 30 days prior to season start date**

Section 1

Refund for illness or injury:

- ☐ Provide verification of illness or injury from a physician on office letterhead. Information that needs to be included in the physician's statement: nature and date of the illness/injury, why the illness/injury prevents you from hunting, the last date of physician's treatment, patient's name and date of birth. The statement must be signed and dated by the physician.
- ☐ Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 2

Refund for military deployment or mobilization:

- ☐ Attach a copy of military orders **or** a letter from an employment supervisor on official public health or public safety organization letterhead stating:
-The branch of the United States Armed Forces, or the name of the public health organization or public safety organization from which they were deployed or mobilized; and the nature and length of their duty while deployed or mobilized; **and**
- ☐ Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 3

Refund for a Decedent:

- ☐ Proper identification establishing the person is legally entitled to administer the decedent's estate (will, testament or notarized affidavit for collection of personal property); **and**
- ☐ Photocopy of the decedent's certified death certificate; **and**
- ☐ Include the license, permit or certificate to be refunded
- **Go to Section 4** – Sign and date this form

Section 4

I hereby certify under oath that the above information is true and correct, that I am eligible to obtain a refund for the attached license, certificate, or permit in accordance with Utah Code Ann., Sec. 23-19-38, and R657-57-7 and, that I have not and am unable to participate in the noted activity due to illness/injury, military deployment/mobilization or other as noted on application. Application is subject to verification.

SIGN HERE

Signature of Applicant _____ Date _____

Mail to:
Division of Wildlife Resources
Attn: Licensing
1594 West North Temple, Suite 2110
Box 146301
Salt Lake City, Utah 84114-6301

FOR OFFICE USE ONLY:

Signature: _____ Date: _____
(DWR employee accepting application) (Region Office)

REVISED 4/18

REFUNDS

The Division may allow a full or partial refund for most wildlife documents and permits under the following circumstances:

- Illness or injury to the permit holder
 - Permit must be surrendered to a division office before the end of the season for which the permit was issued
 - Person to whom the license, certificate, or permit is issued becomes ill or suffers an injury that prevents the person from using the license, certificate, or permit
 - Permit holder furnishes verification of illness or injury from a physician
- Military deployment or mobilization
 - Permit must be surrendered to a division office within one year of the end of the hunting or fishing season
 - Permit holder verifies that the deployment or mobilization completely prevented them from participating in the hunting or fishing activity
 - Permit holder provides military orders, or a letter from an employment supervisor on official public health or public safety organization letterhead, explaining the deployment or mobilization
 - The letter must include the nature and length of their duty while deployed or mobilized
- Death of permit holder
 - Permit holder dies before participating in the hunting or fishing activity
 - The person legally entitled to administer the decedent's estate provides the division with all of the following:
 - Letters testamentary, letters of administration, or such other evidences establishing the person is legally entitled to administer the affairs of the decedent's estate
 - A photocopy of the decedent's certified death certificate
 - The permit for which the refund is requested
- Refund minus \$25.00 document fee;
 - Applies to limited-entry or once-in-a-lifetime permits surrendered to a division office no less than 30 days before the season opening date identified on the permit